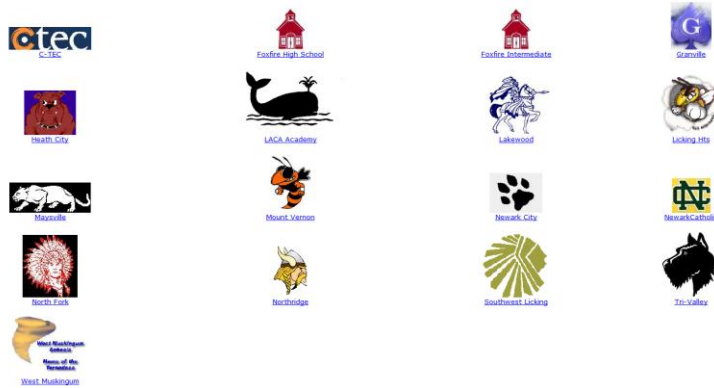


SETTING UP PARENT ACCESS ALERTS

To log into Parent Access you will need to go to <https://parent.laca.org>. On this site you will choose the appropriate district.



Once the district is chosen you will need to enter a user name and password. If you do not have this information, please contact your child's school.

Enter your login information below

User Name:

Password:

Forgot your password? [Click here](#)
Forgot your user name? [Click here](#)

Under the 'My Account' section of Parent Access, you will now see a new link called 'Manage Alerts'. On this screen you will checkmark the alerts you would like to receive and enter your email address. Make sure you click SAVE once this is done!

[Help](#) [Logout](#)

[Home](#) [Student](#) [Classroom](#) [My Account](#)

| [Edit My Profile](#) | [Change My Login](#) | [Change my Password](#) | [Link My Accounts](#) | [Manage Accounts](#) | [Manage Alerts](#)

Please check the alerts you wish to receive

Missing Assignments
 Low Assignment Marks

Enter the email addresses that should receive the alerts

Email 1:

Email 2:

Email 3:

Email 4:

If you choose to receive a 'Low Assignment Marks' alert, **after you click SAVE** you will receive a link that says 'Change Settings'.



On the 'Change Settings' screen you will choose a mark for each class using the drop down arrows. Parent Access will send alerts when your child has received an assignment mark equal or less than the mark you have selected. Make sure you click SAVE once this is done!

Send Alerts for Marks Equal to or Less Than...

Class	Grade
ALGEBRA IA	D
ENGLISH 9	C
HIGH SCHOOL 101	C
MODERN WORLD HISTORY	C
SCIENCE I [PHYSICAL]	D
SOFTWARE APPLICATIONS I	D
STUDY HALL	
STUDY HALL	

Save

Your alerts are now set up! You can come back to this screen and modify it at anytime.